

Members Present: Leighton Price, Alan Zanotti, Chris Pratt & Charlie Bletzer

Members Absent: Dick Quintal & Donna Fernandes

7:00 pm Call to Order and Public Comment—

Darren Yee, Ed Conroy, and an unnamed representative of a tenant in One Park Place are present to request that the PGDC make arrangements with them for some spaces adjacent to One Park Place. PGDC is quite clear they do not have any authority to create lease arrangements for parking spaces managed by Park Plymouth, only the Town can do that, but they can discuss rationale for creating short-term parking spaces. Mr. Conroy believes PGDC has the right to lease public parking spaces in Tedeschi and Memorial Hall lots, under the Home Rule Petition. Mr. Price states this was only in connection with the possibility of building a parking garage. After much discussion, Mr. Conroy suggests he wants 6-8 one-hour parking spaces. Mr. Price states it is not a decision to be made tonight and asks One Park Place representatives to submit a list of what types of short-term parking spaces they might need.

7:45 pm Presentation of Single Space Meters by MacKay Meters Inc—

Bill Phillips of Mackay Meters Inc presents his single space meter products to the Board and answers their questions. The Board will advertise an RFP and invites Mackay to submit a bid.

Mr. Zanotti motions and Bletzer seconds to take agenda items out of order **Passed | 4-0-0**

8:20 pm 1820 Courthouse (proposed ULI Seminar)—

Mr. Price asks the Board for their input on a draft memo inviting key town officials and key members of community to participate in the proposed ULI seminar. He had made some preliminary calls to potential stakeholders but did not receive much enthusiasm. Lieza Dagher, Larry Rosenblum, and Dean Rizzo are present to discuss strategy for how to convince stakeholders this ULI is a positive step in the right direction for the downtown and how to have ample controls are in place for how ULI conducts the study. The Board agrees they should contact the Selectmen independently to garner their support. In the meantime, they will send Mr. Price their feedback comments on the memo this week.

9:05 pm Minutes—

Feb 1, 2012

Ms. Pratt motions and Mr. Bletzer seconds to approve the minutes as revised **Passed | 4-0-0**

Mr. Zanotti abstains because he was not at the meeting

9:15 pm Draft RFP—

The Board reviews the RFP for single space credit card accepting meters. Attorney Marzelli revised the

recent ITS contract to fit this one. Mr. Price asks the Board to review it and provide Mrs. McCarthy with input by Monday.

9:35 pm ITS Rollout—

Mrs. McCarthy reviews her rollout strategy time line with the Board and requests approval for some contract expenses necessary to meet the April 1 deadline.

Service Contracts: Mrs. McCarthy needs approval to execute the service contractor quotes presented at the last meeting.

Ms. Pratt motions and Mr. Bletzer seconds to execute service contracts **Passed | 4-0-0**

Mr. Zanotti motions and Mr. Bletzer seconds to authorize Mrs. McCarthy to hire an electrician to run electricity to all 13 units, for a cost not to exceed \$3,500.00

Passed | 4-0-0

Mrs. McCarthy reviews implementation tasks timeline and all appears to be on schedule.

Use of the Bus RV Lot on St. Patrick's Day: East Bay Grille submitted a letter requesting use of the Bus RV Lot for \$200.00 on St. Patrick's Day so they can valet cars during their event. The Board had motioned last year to approve this request. They request East Bay Grille to provide proof of insurance listing PGDC and the Town of Plymouth as additional insured on their policy for the event.

Passed | 4-0-0

10:00 pm Financial Information—

Ms. Pratt distributed November financials via email.

Bills:

Calvert's Graphics and Signs

Invoice # 122

Balance for 10 sandwich signs \$911.10

Joyfly, Buzz PR | Marketing

Administrative Services

Rendered March \$1,480.00

Leighton Price

Reimbursement

Formstack \$29.00

Michele McCarthy

Reimbursement for gas \$66.35

Locksmith Service Call \$118.00

Mr. Bletzer motions and Mr. Zanotti seconds to pay the bills **Passed | 5-0-0**

Mrs. McCarthy will continue to use her personal phone number for business.

10:15 pm

Ms. Pratt motions and Mr. Bletzer seconds to adjourn

Passed | 5-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED